## **Notice Inviting Tender**

## Date: 30th April, 2019

**Sub: Tender for Transportation of Polymers and PTA from Haldia to locations all over India (Except cluster 9 [WB-K] & 10[WB-R])**

M/s Haldia Petrochemicals Ltd **(HPL)** and MCPI Pvt Ltd **(MCPI),** (hereinafter called owner / company), invites eligible Transport Vendors to submit their bids for the above captioned WORK(mentioned in sub), in accordance with tender documents enclosed, and as per the following guidelines:

**A) For Clusters 3, 4, 5& 11**

**1. Eligibility:** Transport Vendors fulfilling the following criterion are eligible for **qualification**

**i.** At least 25 own cargo carrying heavy vehicles registered in the name of the company/directors. Photocopies of RC Book to be attached along with the Pre-Qualification Bid. In case it is a recent purchase and the RC book is not available, the corresponding sales invoice needs to be submitted.

**ii.** Existence of office in respective clusters with adequate proof. They should ensure their establishment in Haldia, if contract is awarded.

**iii.** Freight revenue during last financial year above Rs.20 Crores

**iv.** At least 3 years’ experience in Transport business

**v.** IBA (Indian Banks’ Association) approved

**vi.** Past performance of existing vendors for HPL and MCPI shall be key criteria for their eligibility.

**vii.** The bidder has to have a valid certificate of registration under **Carriage by Road Rules**, 2011/**Carriage by Road Act**, 2007

**viii. 20% of the allocated volume to be lifted through listed trucks and this calculation will be monthly; failure to do that will result in reduction of volume. Hence the bidder is required to submit the estimate of truck numbers that would be deployed for HPL and MCPI. The Actual number of listed trucks needs to be submitted to HPL and MCPI at the time of signing the contract. It is to be noted that the definition of “listed trucks” is as follows: Any listed vehicle number provided by a transporter has to be backed by an ownership document or a legal agreement giving the exclusive right to use the vehicle.**

**ix. The Carrier must have GSTN or Carrier Registration No. under GST.**

(Proof for point no i, ii and iv as mentioned above, need not required to be submitted by the existing carriers, who are presently working with HPL and/or MCPI. Required information on above as to be given in **point no iii & v of “Pre-Qualification Bid”** will be sufficient in this regard. However, proof has to be submitted by the existing carrier, if required and asked by HPL and/or MCPI)

B) For Clusters 1, 2, 6, 7, 8

1. At least 10 own cargo carrying heavy vehicles registered in the name of the company/directors. Photocopies of RC Book to be attached along with the Pre-Qualification Bid. In case it is a recent purchase and the RC book is not available, the corresponding sales invoice needs to be submitted.
2. Freight revenue during last financial year above Rs.20 Crores
3. IBA (Indian Banks’ Association) approved
4. The bidder has to have a valid certificate of registration under Carriage by Road Rules, 2011/Carriage by Road Act, 2007
5. They should ensure establishment in Haldia, if contract is awarded.
6. Past performance of existing vendors for HPL and MCPI shall be key criteria for their eligibility.
7. The Carrier must have GSTN or Carrier Registration No. under GST.

**2**. **Bidding Process**:

Submission documents: **Pre- Qualification Bid** including price bids

1. To be submitted by the bidders within the stipulated date & time, and in the respective **FORMS** specified hereinafter.

ii. Total business volume has been distributed in several geographical **CLUSTERS**, and any offer should be for any ONE or MORE of such CLUSTER in its totality. Any offer not covering all destinations in selected cluster(s), would be liable for rejection. Transporters must have adequate Branches in the clusters in which they are applying. Transporters applying in a cluster should clearly indicate % of volume they want to cover in the respective cluster. Transporters applying in a cluster should be prepared to accept minimum up to % volume in that cluster, if allocated as below.

Cluster- 3, 4, 5,11: 30%

Cluster- 1, 7, 8: 40%

Cluster- 2, 6: 60%

iii. Vendors may quote for all the eligible clusters but may not be allotted beyond 5 clusters. Vendors would quote after judging their strength in respective clusters before submission.

iv. **Rate Validity**: Shall be valid for **Six-MONTH PERIOD (can be extended/short-close as per owner’s discretion)** from the Effective Date of Rate/Commercial Contract.

v. **Price Bid** needs to be submitted both in HARD COPY as well in **SOFT COPY** through e-mail at **logistics.offers@hpl.co.in**without sending any copy to any individual.

**3. Validity of Offer**: The Offer must be **valid for 30 days** from the last date of submission of Technical Bid.

**4. Submission Process**:

The Bids have to be submitted as per the instructions.

i**. Pre-Qualification Bid**

Initially, “Pre-Qualification Bid” to be submitted in a sealed envelope along with EMD. The above sealed envelope is to be super-scribed as **“Tender for Transportation of Polymers and PTA- “Pre – Qualification Bid”.**

“Pre – Qualification Bid” to be addressed to: “General Manager (Materials)” and to be submitted at following address:

Haldia Petrochemicals Ltd.

Bengal Eco Intelligent Park (Techna)

Block EM-3, 3rd Floor, Sector V, Salt Lake,

Kolkata 700091

The soft copy of the Price Bid (in excel file only) to be sent through e-mail at “logistics.offers@hpl.co.in**”** without sending any copy to any individual**.**

ii. All commercial proceedings shall be carried out w.r.t soft copy of the Price Bid. In case of non-receipt of soft copy for whatsoever reason, hard copy shall be used.

iii. Depending on the Commercial Response w.r.t OWNER’s estimate, OWNER shall decide whether to conduct Reverse Auction.

**5. Earnest Money Deposit (EMD)**

The Tender should be accompanied by an **Earnest Money Deposit (EMD)** of **Rs.5,00,000/- favouring Haldia Petrochemicals Limited and** an **Earnest Money Deposit (EMD)** of **Rs.5,00,000/- for MCPI Pvt Ltd** in the form of Demand Draft / Pay Order (PO), from any Scheduled Bank in India payable at KOLKATA along with the Pre-Qualification Bid, failing which the tender is liable to be rejected in liminie.

6 Last Date and Time of submission of EMD and Technical documents 9th May, 2019 by 3:00 PM. Soft copy of price bids needs to be submitted by 15th May, 2019 by 3.00PM.

**Pre-Bid Meeting – 6th May, 2019 -11am**

**Venue:**

Haldia Petrochemicals Ltd.

Bengal Eco Intelligent Park (Techna), Block EM-3, Sector V, Salt Lake, Kolkata 700091

**7. Mode** of submission of Bid:

**Pre-Qualification Bid**

Registered / Speed Post / Courier / Hand-Delivery

**Sealed Price Bid**:

Registered / Speed Post / Courier / Hand-Delivery

In addition, soft copy of Price Bid (in excel file only) to be sent in **secured E-Mail Id (**“logistics.offers@hpl.co.in”) **only**

Any Tender submitted through Fax / Telex / Telegram will not be accepted. HPL and/or MCPI will not assume any responsibility for any delay, loss or non-receipt of Tender documents.

**8.** For clarifications, if any, please contact

Mr Animesh Chattopadhyay (Email: Animesh.Chattopadhyay@hpl.co.in)

Mr M.M. Ashique (Email: munshimd.ashique@mcpi-pta.com)

Mr Debajyoti Mitra (Email: debajyoti.mitra@tcg-digital.com)

All the Offers submitted in response to this Notice Inviting Tender should be in accordance with the **Conditions of Tender**, attached herewith.

HPL and/or MCPI reserves the right to accept or reject any or all of the bids received, at its absolute discretion, without assigning any reason whatsoever.

Issued by

HALDIA PETROCHEMICALS LIMITED and MCPI Pvt Limited

Tender Documents for download:

a. Conditions of Tender /RFP

b. Tender Form - Pre-Qualification Bid

c. Tender Form –Price Bid

d. BANK GUARANTEE Format (Draft)

e. Empanelment Contract (Draft)

f. Rate Contract (Draft)

g. Annexure\_A\_RTGS\_Details